



TOWN OF WESTFORD  
BOARD OF SELECTMEN

**REVISED  
ACTION TAKEN**

TOWN HALL  
55 Main Street  
Westford, MA 01886  
Phone (978) 399-2557 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, November 27, 2012

7:30PM

Town Hall, Meeting Room, 55 Main Street

**(Selectmen Jim Sullivan absent)**

1. 7:30PM

**Call to Order**

2. 7:31PM

**Pledge of Allegiance**

3. 7:32PM

**Open Forum/FAQ/Announcements**

4. 7:35PM

**Transfer approved 3-1  
(Jefferies opposed)  
Relocation approved 3-1  
(Jefferies opposed)**

**Transfer and Relocation of an Existing All Alcohol Retail Package Store License (Section 15) From Parents, Inc. 27 Broadway St to Westford LC, LLC at 9 Cornerstone Square.**

5. 7:40PM

**Approved 4-0**

**Transfer the All Alcohol Retail Package Store (Section 15) License from Westford LC, LLC to Malvis Enterprises, d/b/a Westford Wine & Spirits to be Located at 9 Cornerstone Square.**

6. 7:45PM

**Consent Agenda**

**Banner Request**

- Sun Santa & Toys for Tots – *Gary Lavelle* (attending)  
Tuesday, December 4, 2012  
6:00pm – 9:00pm  
Nashoba Valley Ski Area  
In front of the First Parish Church  
November 27, 2012 – December 6, 2012

**Approved 4-0**

7. 7:50PM

**Approved 4-0**

**Discussion Regarding Implementation of Mandatory Recycling Enforcement Policy – *Kris Erickson, Recycling Commission***

8. 8:00PM

**Fiscal Year 2014 Budget Presentation – *Jodi Ross, Town Manager***

9. 8:15PM

**Approved discontinuing bottled water to 5 residents outside of impacted area, and continue providing to 106 & 151 Groton Road, test 106 & 151 wells monthly and test other 5 wells on a quarterly basis 4-0**

**Recommend Change in Policy of Providing Bottled Water to Residents under Massachusetts Contingency Plan – *John Thompson, LSP Woodard & Curran***

10. 8:30PM

**Request From Pedestrian Sidewalk Committee – *Peter Ewing***

- 1) Recommendation for new sidewalks:
  - Nabnasset School to Nutting
  - Robinson School to Rte 225

- Kimball Farm
- Tadmuck and Rte 110
- Minots Corner to hotels

2) Consider proposed bylaw “Sidewalk Gift Account”

Approved 4-0 → • **Request to remove Bala Parthasarathy**

11. 8:40PM **Presentation of Work Plan by the Economic Development Committee**  
*Tom Barry, Chairman*

- Approved 3-1 (Wormell opposed) → • Also seeking approval to:
- Approved 4-0 → a) Apply for Community Innovative Challenge Grant
  - Approved 4-0 → b) Investigate establishing Westford as an Economic Target Area
  - Approved 4-0 → c) Establish a gift account to fund the new Westford Business and Community Brochure
  - Approved 4-0 → d) Appoint Thomas West as an alternate member

12. 9:00PM **Old/New Business**

- Jefferies & Wormell objected motion failed due to lack of majority → • Keno to Go - Market Basket #72, 6A Cornerstone Square
- Request for comments from Planning Board - proposed self-storage facility at 540 Groton Road
- BoS concerns:**
- **Public safety issues associated with self-service storage in a remote area - was police input sought?**
  - **Is there a need for an additional turn lane on route 40?**
  - **Is there adequate space for parking cars and trucks, and allowing them to turn around?**
  - **Concerned for the appearance from Route 3 - Gateway to Westford - misrepresenting the character of our community by showing a self-service storage facility.**
  - **Has a traffic study conducted?**
  - **Is this allowed by right, or is a Special Permit needed?**

13. 9:05PM **Board Reports/Updates**

14. 9:10PM **Town Manager’s Report**

- Approved 4-0 → 1) Approve Veteran’s Tax Work Program – *Terry Stader, Veterans Service Officer*
- Approved 4-0 → 2) Request approval to increase license fee for non-altered dogs
- Approved as amended 4-0 → 3) Approve the March 23, 2013 Annual Town Meeting timeline
- 4) Announce receipt of \$9,500 MIIA Risk Management Grant for roof inspection program of municipal buildings
  - 5) Announce receipt of \$1,450 MIIA Loss Control Grant for trailer for Water Department and \$2,719 for safety stools
- Approved 4-0 → 6) Request to award contract for the Source Capture Vehicle Exhaust System at the Center Fire Station to Air Cleaning Specialists of New England, LLC for \$25,103
- Approved 3-1 (Wormell opposed) → 7) Request endorsement of Community Innovation Challenge grant to create a Regional Northern Middlesex Stormwater Collaborative and a Northern Middlesex Regional Public Safety Equipment Sharing Program

15. 9:25PM      **Correspondence**

16. 9:30PM      **Adjournment**

**Board of Selectmen  
Correspondence  
November 27, 2012**

**Outgoing Correspondence:**

15.01	11/13/2012	Letter to President of PanAm Railways
15.02	11/13/2012	Board of Selectmen Eagle Scout Certificate to Thomas Conboy
15.03	11/13/2012	Town Manager letter to Eagle Scout Thomas Conboy
15.04	11/13/2012	Board of Selectmen Eagle Scout Certificate to Timothy Marple
15.05	11/13/2012	Town Manager letter to Eagle Scout Timothy Marple

**Incoming Correspondence:**

(Listed by date sent/date received)

15.06	11/5/2012	Department of Public Utilities – Notice of Filing and Public Hearing
15.07	11/5/2012	Letter to Board of Selectmen regarding Philip Pang attaining rank of Eagle Scout
15.08	11/5/2012	Letter to Town Manager regarding Philip Pang attaining rank of Eagle Scout
15.09	11/15/2012	Letter to J.A.S Nominee Trust & James Coskren, President of C.I.L. Inc regarding 12 No. Main Street

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact  
Tina Landry 978-692-5501 extension 1 or email to [tlandry@westfordma.gov](mailto:tlandry@westfordma.gov).*